

# FIRE ISLAND PINES FIRE DISTRICT

P.O. Box 193  
Sayville, New York 11782  
631-597-6860

## Fire District Commissioners' Meeting Minutes

Fire Island Pines Fire House  
34 Fire Island Boulevard  
Fire Island Pines, NY 11782  
September 12, 2020

### Present

Commissioner Richard Barry, Chairman of the Board  
Commissioner Douglas Teague, Vice-Chairman of the Board  
Commissioner Walter Boss  
Commissioner Rosemary Coluccio  
Commissioner Francis Corradino  
Secretary/Treasurer Patrick Forrett  
Fire Island Pines Fire Department Chief Joseph Geiman

### Order

Meeting called to order by Comm. Barry at 3:15 PM.

### Minutes

**MOTION:** Comm. Corradino moved to accept the draft August 2020 minutes. Comm. Boss seconded the motion; all were in favor, and the motion passed.

### Correspondence Review

Utilities: Verizon

Bills: Bank of America, Brinkmann's, Coastline Freight, Percy Hoek, Westin's Marine

### Secretary / Treasurer's reports

- Monthly banking reconciliations, invoice review, expenditure list – budget to actual (with modifications), update on passive referendum for the truck
- Payments update – August vouchers
- Motions report
- Capturing motions done by e-mail
  - None this month
- Elections
  - Voter lists received from the Suffolk County Board of Elections
  - Monitors – discussed by Comm. Barry, below

**MOTION:** Comm. Corradino moved to accept the Treasurer's reports. Comm. Teague seconded the motion; all were in favor, and the motion passed.

Forrett noted that we have used all of our support time for the District web site. He requested the District spend another \$470 to purchase a 500-minute support package from Kage Solutions.

**MOTION:** After a very brief discussion, Comm. Coluccio moved to allocate up to \$470 to purchase a 500-minute support package from Kage Solutions. Comm. Corradino seconded the motion; all were in favor, and the motion passed.

**MOTION:** After a discussion about online training options offered by the Office of the State Comptroller regarding Government GAAP and fire district accounting, Comm. Corradino moved to spend up to \$340 to register Comm.

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Coluccio and Secretary/Treasurer Forrett for two three-day online courses. Comm. Boss seconded the motion; all were in favor, and the motion passed.

## Chief's report

### Alarms:

- #3759 – 8/18/2020 – Ocean @ Beach Hill Walk – water rescue – no rescue
- #3760 – 8/22/2020 – 100 Fire Island Boulevard – gas leak
- #3761 – 8/23/2020 – 37 Fire Island Boulevard – automatic alarm – no fire
- #3762 – 8/31/2020 – I/F/O Whyte Hall – outside fire – brush fire already extinguished
- #3763 – 8/31/2020 – 597 Cottage Walk – gas leak
- #3764 – 9/01/2020 – 586 Sun Walk – outside fire – grill
- #3765 – 9/07/2020 – I/F/O 582 FIB – service call – assist SCPD with an aided case

### Meetings:

- #1147 – 8/29/2020 – department meeting
- #1148 – 9/12/2020 – department meeting

### Drills:

- #1186 – 8/19/2020 – Alt. Drill #4 – 5" hose handling for helipad and Water Island
- #1187 – 8/29/2020 – Drill #9 – TNT Rescue Tool training
- #1188 – 9/12/2020 – Drill #10 – long hose lay – FIB to ocean

### Work detail:

None

### Membership status:

Resignation of Fire Auxiliary member Rich Lopez

### Requests / comments:

1. LOSAP Report for August 2020
2. 2021 Slate of Officers elected as submitted
3. Thank you for truck removal from TNT Rescue Tool training
4. Thank you for the purchase of four HT750 Radios and two gang chargers from Ocean Beach Fire Department
5. Request reimbursement for FF1 Books for FF Stephen Moss, total - \$87
6. Received all AED Superstore equipment ordered

## COMMITTEE REPORTS:

### *Apparatus/Equipment/Radios – Commissioner Teague*

Comm. Teague noted that all equipment is running well, and general maintenance continues.

We have been having a problem with the battery in 9A; District Mechanic Furchert put a new battery in the truck today.

Comm. Teague also noted we need to start to prepare to test the 7,000-plus feet of hose on our fleet of vehicles. We need to get ballpark figures for various options: in-house testing, bringing the vehicles over to the mainland, etc. He also noted that the Water Island hoses are being tested *in situ* in Water Island. Comm. Barry noted that both Tony's Barge and Coastline Freight will charge \$900 each way for the large pumper. District Mechanic Furchert said that the beach is in such good condition that it would be easy for him to drive the trucks to the mainland.

As a final note, Comm. Teague pointed out that, following Sandy and other storms, the bay-side stairs or ramps on the cross-walks have been eliminated by the Town of Brookhaven. In many cases, there is a six-foot-plus distance between the end of the walk and the Bay, and this makes for a very difficult situation for bringing in a water pump

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from the Bay, getting to the Bay side of a house on fire, or pulling people in distress out of the Bay. Comm. Boss suggested the Board, in conjunction with bayside homeowners, write to the Brookhaven Highway Department requesting the stairs be rebuilt. Comms. Corradino and Barry agreed to do a survey of the state of the bayside cross-walks. Comm. Barry will then draft a letter to the Brookhaven Highway Department.

## *Budgets – Commissioner Coluccio*

Comm. Coluccio presented a draft of the preliminary 2021 budget. She reminded the Board that state and local tax revenues are significantly lower this year because of the Covid-19 pandemic, meaning that we need to prepare for a very lean year. There was significant discussion of the various budget lines, particularly insurance, equipment maintenance, and personnel expenses.

Comm. Coluccio acknowledged the equipment request budget from Chief Geiman, including the turn-out gear and uniforms for the new Department members. Chief Geiman noted that two or three members also need new turn-out boots.

The discussion led to several changes that will be reflected in the budget proposal Comm. Coluccio will present in the October meeting.

## *Records – Commissioners Coluccio, Corradino*

Comms. Corradino and Barry have been busy cleaning up old records in the Commissioners' office. They have cleared an enormous amount of space. Along the way, they discovered many interesting historical documents, and they are putting together a Fire Department archive.

## *Membership – Commissioner Barry*

Comm. Barry noted we need to make a decision about what the District is doing about LOSAP points. With the advent of the Covid pandemic and the State-imposed shut-down, the State indicated Districts can give five points to Department members for every month of service during the pandemic. He will consult with William Glass whether the 10% of alarms requirement still applies during the pandemic, and then the Board will make a decision about the point allocation.

Comm. Barry noted that the 2021 physicals that were scheduled for May 8, 2021 need to be rescheduled because of a conflict on the part of NDI.

Comm. Barry has been dealing with Mark Basta's Worker's Comp. claim.

He also reminded the Board that the annual Commissioner election takes place on Tuesday, September 15. Kris Grae, Ken Pollard and David Seeds have volunteered to be election inspectors.

## *Insurance – Commissioner Barry*

Comm. Barry noted that every year, he receives an insurance survey of the property and vehicles insured. He noted that this year's document included a vehicle that was disposed of in 2014, even though that vehicle was not included in the document from the last several years. It turns out the insurance carrier never removed the vehicle from the insurance coverage. We will be reimbursed for these charges, some \$700.

## *Public Relations/LOSAP/Alarms/ ISO – Commissioner Boss*

Comm. Boss is preparing a letter for the upcoming FIPPOA meeting. Comm. Barry noted that the Fire District line in his tax bill decreased by 8.8%, and he suggested that be mentioned in Comm. Boss' letter.

Chief Geiman also suggested the FIPPOA membership be reminded that their fire insurance should specify the Fire Island Pines Fire District so that the Foreign Fire Insurance 2% comes to the FIP Fire Department, not other departments.

Also to be included in the letter: mentions of voter registration and access, the TNT rescue drill, and the purchase of the new truck.

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Comm. Boss remarked that the new Shoulder Blend that has been placed on the service route of the Boulevard has led to water not draining properly. Comm. Barry suggested Comm. Boss draft a letter to be sent to the FIPPOA Community Manager explaining that this is very unhelpful for the passage of vehicles, and it will be even more so during the winter when the undrained water freezes.

## *Grounds – Commissioner Corradino*

Comm. Corradino was pleased to report that a Pines resident has offered \$1,000 to purchase and remove the wood-burning stove from 32 Lone Hill Walk. Comm. Barry remarked that several people in the community who had expressed an interest in the stove, but this was the only offer communicated to the Board in writing. Comm. Boss noted that this was a very satisfactory price for this equipment.

**MOTION:** After discussion, Comm. Boss moved to accept this offer for the Annex stove. Comm. Teague seconded the motion; all were in favor, and the motion passed.

The insulation for the Old Firehouse will be installed on Saturday, September 19. Comm. Corradino will consult with Comms. Boss and Teague about options and expected pricing for the heating unit to be installed.

Comm. Corradino noted that the three trees in front of the Annex are now in the correct place.

The door to the Chief's office cracked in two along the hinge side. The District Mechanics were able to repair and re-hinge the door. Comm. Corradino noted that the door will need to be replaced sometime soon.

Finally, Comm. Corradino noted there are full glass, sliding doors leading outside from the two bathrooms in the Annex. He suggested they be removed, and windows and walls be put in their place, perhaps to be included in the 2021 building maintenance plans.

## **OLD BUSINESS:**

- None

## **NEW BUSINESS:**

- None

## **Order**

Meeting adjourned by Comm. Barry at 4:55 PM

# Fire Island Pines Fire District – Treasurer’s Report

September 12, 2020 Report for Budget Year 2020

	<u>Bank Balance</u>	<u>Book Balance</u>	
<b>GENERAL FUND</b>	As of: 19-Aug-2020	12-Sep-2020	
PUB Checking Account	\$ 390,999	\$ 364,930	
PUB Savings Account	\$ 97,715	\$ 97,715	
PUB Money Market Account	\$ 2,574	\$ 2,574	
<b>GENERAL ACCOUNT TOTAL</b>	<b>\$ 491,287</b>	<b>\$ 465,218</b>	
<b>RESERVE FUND</b>	As of: 31-Aug-2020	12-Sep-2020	
TD Bank Money Market Funds	\$ 475,495	\$ 475,495	
PUB CD #1133 - Matured 2/22/2020 (0.2500%)	\$ -	\$ -	
<b>CAPITAL RESERVE FUND TOTAL</b>	<b>\$ 475,495</b>	<b>\$ 475,495</b>	
<b>DEPOSITS &amp; TRANSFERS</b>			
Interest earned on PUB accounts 2020		\$ 119	
Interest earned on Reserve Accounts 2020		1,206	
Interest from Town of Brookhaven		20	
Tax Warrants		406,339	
Proceeds transfered from PUB CD #1133 to TD MM Reserve		84,032	
Transfer from Reserve to Operating		55,000	
Water Island Fire Protection District		-	
Insurance proceeds		-	
		<b>\$ 546,716</b>	
<b>EMPLOYEE PAYROLL</b>	This period	YTD	
Christopher J Furchert maintenance	\$ 1,592	\$ 12,738	
Christopher J Furchert hose testing			
Maud, Dennis maintenance	765	3,366	
Scottaline, Eric maintenance	255	3,443	
Reilly, Thomas maintenance	-	-	
Alker, Kim cleaning	480	1,760	
Forrett, Patrick A Secretary and Treasurer	400	3,200	
Scofield, Jedidiah maintenance	255	255	
Massa, Ryan maintenance	-	663	
	<b>\$ 3,747</b>	<b>\$ 25,424</b>	
<b>PAYMENTS MADE</b>			
2020-08-15 Kyle Merker 475 · Medical Exam		120.00	
2020-08-15 Bank of America - 5579 5603 · Bank of America Card Service		1,552.15	
2020-08-15 Fire Island Pines Fire Department 433 · Annual Dinner		1,066.50	
2020-08-15 Coastline Freight 410 · Office		35.65	
2020-08-15 Walter Boss, Inc. 452 · Building - Other		443.00	
2020-08-15 Brinkmann's 451 · Maintenance Supplies		133.48	
2020-08-15 Morgan Auto Supply 460 · Equipment Maint & Repairs		277.81	
2020-08-15 Craig, Fitzsimmons & Michaels 1 · Audit		5,650.00	
2020-08-15 Percy Hoek, Inc. 47X · Insurance and Other		90.00	
2020-08-15 Flower Girls Garden Maintenance 454 · Landscape Maintenance		300.00	
2020-08-15 Island Cart & Turf Maintenance 460 · Equipment Maint & Repairs		568.25	
2020-08-15 Sayville Ferry Service Inc 410 · Office		68.00	
2020-08-15 Westin's Marine Center LLC 461 · Gas		103.72	
2020-08-15 The Long Island Advance 416 · Publication of Notice		59.50	
2020-08-25 Kim McGlone 475 · Medical Exam		120.00	
2020-08-25 Percy Hoek, Inc. 47X · Insurance and Other		12,440.86	
2020-08-25 Northshore LIJ Med Group Urg 475 · Medical Exam		120.00	
2020-08-31 ACH Withdrawal -Pay F103 <b>01 · Operating Checking</b>		1,131.87	
2020-09-02 Verizon 424 · Telephone		142.43	
		<b>\$ 24,423.22</b>	

<b>Budget to actual as of September 12, 201</b>	<b>Budgeted</b>	<b>Revision</b>	<b>Updated</b>	<b>Paid to date</b>	<b>Remaining</b>
<b>REVENUE</b>					
BROOKHAVEN PROPERTY TAXES	\$ 406,739			\$ 406,739	\$ -
WATER ISLAND PROTECTION DISTRICT	42,650			-	42,650
DRAWDOWN FROM SAVINGS	-			-	-
Insurance proceeds				-	-
OTHER INCOME	-			-	-
INTEREST INCOME	100			1,206	(1,106)
<b>TOTAL REVENUE</b>	<b>\$ 449,489</b>			<b>\$ 407,944</b>	<b>\$ 41,544</b>
<b>EXPENSES</b>					
Personnel Expenses	40,000			25,189	14,811
Equipment Purchase	14,000			5,399	8,601
Truck purchase	55,000			53,399	1,601
Annual Bond Repayment	131,650			2,231	129,419
Office Supplies	1,300			453	847
Commissioner Training	125				125
Postage	100	276	376	376	0
Legal	3,000			1,500	1,500
Audit/ Accounting	5,500	704	6,204	200	5,300
Association dues	800	385	1,185	1,185	-
Payroll Processing	1,100			846	254
Printing and supplies	500			217	283
Publications of Notice	500			318	182
Fuel and Electricity	11,000			5,334	5,666
Water	1,000			660	340
Hydrant rentals	7,700			3,765	3,935
Telephone	1,700			1,235	465
Internet/website	800			285	515
Other Travel	500				500
Uniform Expenses	3,000			1,551	1,449
Annual Dinner	18,000	(661)	17,339		17,339
Training	1,500				1,500
Firehouse & 32LHW Repairs	22,000			6,360	15,640
Building maintenance supplies	1,000			760	240
Landscaping Maintenance	2,000			576	1,424
Fire Equipment repairs & maint.	15,000			10,889	4,111
Fire Equipment GAS	3,000			1,186	1,814
Fire Alarm Maintenance	500				500
Insurance: Uab, Prop, flood, fire	10,000				10,000

<b>Budget to actual as of September 12, 20</b>	<b>Budgeted</b>	<b>Revision</b>	<b>Updated</b>	<b>Paid to date</b>	<b>Remaining</b>
Insurance: Auto Policies	7,500			4,742	2,758
Insurance: Cancer Policy				12,531	
Medical Exam/Physicals	7,500			480	7,020
Snow removal	10,000				10,000
Charity	-				-
LOSAP +Life Insurance	49,000			21,501	27,499
Social Security & Medicare	3,000			1,906	1,094
VFBL and Workers Compensation	15,000			9,580	5,420
State Unemployment	500			135	365
Hospital, Medical & Accident Ins	4,000			548	3,452
WIFPD 27.5%	11,687				11,687
Transfer to Reserve	42,500				42,500
Consultants (Fixed Assets, Losap, ISO)	1,000				1,000
	<b>\$ 503,962</b>			<b>\$ 175,335</b>	<b>\$ 341,158</b>

## ***Passive referendum – November 2019***

<b>Passive referendum amount</b>		<b>\$</b>	<b>55,000.00</b>
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Requested item:

Transferring sum of \$55,000 to purchase new truck	2020-07-1	\$	55,000.00	received
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<b>Purchase &amp; closing costs</b>		<b>\$</b>	<b>54,266.62</b>
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Purchase of truck	2020-07-3		53,018.00
Shipping (Coastline Freight)		\$	250.00
Flashlights and chargers (Amazon)		\$	704.92
Kussmaul system		\$	293.70

		<u>\$</u>	<u>733.38</u>	to reserves
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# FIRE ISLAND PINES FIRE DISTRICT

SERVING OUR COMMUNITY SINCE 1959

FIRE ISLAND PINES FIRE DEPARTMENT

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[Water Island map](#)

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## Contact Us

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Fire Island Pines Fire District  
P.O. Box 193  
Sayville, NY 11782

FI Pines Volunteer Fire Dept.  
34 Fire Island Boulevard  
Fire Island Pines, NY 11782

## Welcome to the Fire Island Pines Fire District

### ANNUAL ELECTION OF THE FIRE ISLAND PINES FIRE DISTRICT SEPTEMBER 15, 2020

**PLEASE TAKE NOTICE** that the Annual Election of the Fire Island Pines Fire District will take place on September 15, 2020, between the hours of 6:00 PM and 9:00 PM at the Fire Island Pines Firehouse, located at 34 Fire Island Boulevard, Fire Island Pines, New York, for the purpose of electing one Commissioner for a five-year term commencing January 1, 2021 and ending December 31, 2025.

Candidates for the District Office of Commissioner shall file their name with the Secretary of the Fire District at the Fire District Office, 34 Fire Island Boulevard, Fire Island Pines, New York, or to [DistrictSecretary@fipfd.org](mailto:DistrictSecretary@fipfd.org), no later than 6 PM, on or before August 26, 2020. Such filing must contain the name and address of the candidate (the candidate's legal residence - not a P.O. Box) and must be signed by the candidate.

All residents of the Fire District duly registered with the Suffolk County Board of Elections as of August 24, 2020 shall be eligible to vote.

Please be advised that the Board of Elections of the Fire District shall meet on September 12, 2020 at 3 P.M. at the Fire Island Pines Firehouse for the purpose of preparing the rolls of the registered voters of the Fire District.

Dated: August 19, 2020

BY ORDER OF THE  
BOARD OF FIRE COMMISSIONERS OF  
THE FIRE ISLAND PINES FIRE DISTRICT

Town of Brookhaven, Suffolk County, New York

By: PATRICK A. FORRETT  
Fire District Secretary