

FIRE ISLAND PINES FIRE DISTRICT

P.O. Box 193
Sayville, New York 11782
631-597-6860

Fire District Commissioners' meeting – minutes

34 Fire Island Boulevard
Fire Island Pines, NY 11782
October 21, 2023

Present

Commissioner Francis Corradino, Chairman of the Board
Commissioner Walter Boss
Commissioner Rosemary Coluccio
Commissioner Eugene Cook
Secretary / Treasurer Patrick Forrett
Fire Island Pines Fire Department Chief Joseph Geiman
Fire Island Pines Fire Department Chief-elect Kyle Merker

Commissioner Holly Rhodes-Teague was absent.

Order

The meeting was called to order by Comm. Corradino at 10:05 AM.

Minutes

- Review of prior meeting's minutes

MOTION: Comm. Cook moved to accept the draft minutes of the September 16 and the October 7, 2023, meetings. Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

Correspondence Review

Secretary / Treasurer's reports

- Monthly banking reconciliations
 - Chase operating checking, savings, and money market accounts to September 30
 - TD Reserve Fund account to September 30
- Treasurer's and Budget-to-Actual reports for or to October 2023
- Motions list – expenditure and non-expenditure motions for 2023 thus far
- Capturing motions done by e-mail
 - None this period

CHIEF'S REPORT

Alarms:

#3950 – 10/09/2023 – mutual aid to Cherry Grove – automatic alarm

#3951 – 10/09/2023 – mutual aid to Davis Park – structure fire

#3952 – 10/20/2023 – 36 Fire Island Blvd. – automatic alarm

Meetings:

#1309 – 10/14/2023 – Department meeting

Drills:

#1337 – 10/14/2023 – Drill #14 – LPG / thermal-imaging camera / CO detector

Work detail:

#1169 – 10/15/2023 – removal of water rescue bags

FIRE ISLAND PINES FIRE DISTRICT

Membership status:

New Firefighter Status: B. Bonci & M. Kaing – pending retest. Kaing rescheduled for 10/29

New Firefighter applicants: Lawrence T. Nicosia II, Alexander Fairfax Marks. All arson checks submitted, and Alexander Mark's returned with no arson record. Requesting Board approval pending outcome of physicals and the one remaining arson checks.

Requests / comments:

1. All scheduled fire department activities for 2023 completed.
2. Lost a total of three water rescue bags from beach. All others recovered but in various condition – many need repair.
3. 5-28-4 pump testing and hose testing complete. 5-28-1 is currently off-island for same.
4. Second half of SCBA flow testing will be completed by Monday.
5. Received AED Battery. Still waiting for backordered item – three sets of irons.
6. Would like Board to send thank-you letters to South Farmingdale Fire District and Brentwood Fire District for help with storing both pumpers while pump- and hose testing was going on. District Mechanic Furchert has all their information.
7. Will not be using the Annex this fall – but thank you.

District Mechanic Furchert joined the meeting for a few minutes to discuss the fact that the primer pump on 5-28-1 is failing and needs to be rebuilt. Because this pumper is being replaced, the question is whether to invest in rebuilding the primer pump to try to get a better sale price for the truck. Furchert didn't have an exact price for the work but estimated it would be on the order of \$2,500.

COMMITTEE REPORTS

Apparatus, equipment, radios – Commissioners Rhodes-Teague and Boss

Comm. Boss informed the Board he was able to get in contact with Waterways regarding hose testing in Water Island. Waterways suggested two days in December, which Comm. Boss deemed unfeasible because of the cold, and any date after March 11, 2024. The Board agreed the spring 2024 date made far more sense. Chief-elect Merker noted the Water Island dock was broken, so Waterways would have to bring its equipment to the Pines and drive along the beach to Water Island. The Board agreed to monitor the situation.

Budgets, audit – Commissioner Coluccio / Treasurer Forrett

The Board resumed its discussion of legal services and the three bids it had received. After discussion, the Board decided to continue with Bill Glass.

MOTION: After discussion, Comm. Coluccio moved to continue with Bill Glass as District legal counsel for at least another year. Comm. Cook seconded the motion; all but Comm. Boss were in favor (Comm. Boss felt more research was required), and the motion passed.

The Board continued its 2024 budget discussion. Comm. Corradino noted that only one community member appeared during the budget hearing time; that person asked for a copy of the budget and had no further questions or comments.

Comm. Coluccio suggested adding funds for the District's own snow removal (on the apron in front of the Firehouse) and for the primer pump repairs on 5-28-1, as discussed, above. Comm. Cook suggested the LOSAP appropriation be raised to \$60,000 based on the VFIS bills he had received over the last two years.

With that discussion, a final 2024 budget in the amount of \$417,276.50 was presented to the Board for approval. Comm. Coluccio and Treasurer Forrett noted that this will bring the budget tax levy above the current tax levy increase limit of 2% and that, as a result, the Board would have to vote on a resolution to exceed the tax cap.

FIRE ISLAND PINES FIRE DISTRICT

RESOLUTION:

WHEREAS the Board of Fire Commissioners of the Fire Island Pines Fire District (the Board) must adopt a proposed budget for 2024, which includes an estimate of fund balances in preparation for the annual Fire District budget hearing; and

WHEREAS the Board did adopt its proposed budget in preparation for the budget hearing, and

WHEREAS the Fire Island Pines Fire District held its annual fire district budget hearing upon notice to the public on October 17, 2023, wherein the Board considered the proposed budget and comments received for and against the proposed budget at said budget hearing; and

WHEREAS the Board has determined that the Fire District for 2024 needs to exceed the real property tax cap established pursuant to General Municipal Law §3-c for that budget year due to financial considerations discussed by the Board at its meeting in preparation of the budget; and

WHEREAS the proposed budget for 2024 calls for a real property tax levy that will exceed the real property tax cap which allows a tax levy increase of no more than 2%; and

WHEREAS, pursuant to General Municipal Law §3-c, the Fire District may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the Board of Fire Commissioners first enacts a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of the Fire Island Pines Fire District approves this resolution to override the real property tax cap for the 2024 budget in order to permit an annual real property tax levy that will exceed the real property tax cap, which permits only a 2% increase in said tax levy, which will result in a final annual fire district budget in the amount of \$417,267.50.

The adoption of the foregoing resolution was duly put to a vote, and, upon roll call, the vote was as follows:

Commissioner	Yea	Nay	Abstain	Recuse	Absent
Chairman Corradino	✓				
Comm. Boss	✓				
Comm. Coluccio	✓				
Comm. Cook	✓				
Comm. Rhodes-Teague					✓

Dated: October 21, 2023, Fire Island Pines, New York

The resolution was thereupon declared to have been duly adopted.

MOTION: With that resolution, and after discussion, Comm. Boss moved to accept the proposed 2024 budget totaling \$417,276.50 as presented at the meeting. Comm. Cook seconded the motion; all were in favor, and the motion passed.

This budget was then finalized and submitted to the Town of Brookhaven, and a detailed copy can be found on the Commissioners' web site at www.fipfd.org/comm.

In another discussion, Comm. Coluccio noted that the invoice from Walter Boss Inc. for the repair of the broken garbage disposal came in at \$615 while the originally approved amount was \$350. Comm. Boss explained that the original estimate was for replacing the disposal, but, subsequently, the Board decided to not replace it, which required removing the old unit, removing the electrical inputs, and replumbing the entire sink, and that was why the difference.

FIRE ISLAND PINES FIRE DISTRICT

MOTION: After a very brief discussion, Comm. Coluccio moved to increase the Building Repair allocation to remove the Annex garbage disposal by \$265 from \$350 to \$615. Comm. Cook seconded the motion; Comm. Boss recused himself, and all other commissioners were in favor, and the motion passed.

Records – Commissioners Coluccio, Corradino

No update this period.

Insurance, LOSAP, membership – Commissioner Cook

Comm. Cook had no update on LOSAP this period or insurance this period.

Public Relations – Comm. Coluccio

No update this period

Alarms – Commissioner Boss

No update this period

Grounds – Commissioner Boss

Comm. Boss noted that Flower Girls took down the two large and dangerous pine trees from behind the Firehouse, cut up the trunks and chipped the rest. The chips were removed, and the trunk pieces were loaded into the 10-yard container supplied by Fire Island Container Service. Forrett noted he had received the invoice for that container that very morning, and, in addition, he spoke with Karen McCutcheon of FIPPOA to ask for a waiver of the usual docking fee, which FIPPOA graciously provided. As a result, the overall bill was reduced by \$100 for a total of \$1,300.

ISO – Commissioner Corradino

No update this month

OLD BUSINESS:

None this period

NEW BUSINESS:

None this period

Order

The was adjourned by Comm. Corradino at 11:25.

Fire Island Pines Fire District – Treasurer’s Report

Report as of 2023-10-20

	<u>Bank Balance</u>	<u>Book Balance</u>
General fund	As of: 30-Sep-2023	20-Oct-2023
Chase operating checking	210,453	204,948
Chase savings	97,964	97,964
Chase MM – unspent reserve	2,680	2,680
General fund accounts total	\$ 311,096	\$ 305,591
Reserve fund	As of: 30-Sep-2023	20-Oct-2023
TD Bank Money Market Funds	\$ 209,674	\$ 59,674
TD certificate of deposit	\$ 401,700	\$ 553,488
Reserve fund account total	\$ 611,374	\$ 613,162
Total liquidities and reserves	\$ 922,469	\$ 918,753
Deposits and transfers		
Interest eamed on M&T accounts 2023		\$ 16
Interest eamed on Chase accounts 2023		50
Interest eamed on Reserve account 2023		10,322
Interest from Town of Brookhaven		133
Tax Warrants		289,589
Year-end transfer from Operating to Reserve		
Water Island Fire Protection District		42,650
Insurance proceeds		94
Other proceeds (Auctions Int'l, 2021)		360
		\$ 343,213
Employee payroll	This period	YTD
Maria Isabel Arizaga Balbuca Housekeeping	\$ 770	\$ 3,965
Christopher J Furchert maintenance	1,672	15,046
Christopher J Furchert hose testing		
Maud, Dennis maintenance	536	4,285
Scottaline, Eric maintenance	536	3,776
Forrett, Patrick A Secretary and Treasurer	500	4,500
Scofield, Jedidiah maintenance	-	27
	\$ 4,013	\$ 31,599
Payments Made		
2023-09-23 Craig, Fitzsimmons & Meyer LL 1 · Audit		\$ 10,317.50
2023-09-23 Firematic Supply Co Inc. 460 · Equipment Maint & Repairs		520.02
2023-09-23 Glatfelter Specialty Benefits 47X · Insurance and Other		488.90
2023-09-23 Westin's Marine Center LLC 461 · Gas		105.10
2023-09-23 Brinkmann's 450 · Repairs to Building		196.14
2023-09-23 The Long Island Advance, Inc. 416 · Publication of Notice		66.60
2023-09-23 NAPA Auto Parts 460 · Equipment Maint & Repairs		235.72
2023-09-23 South Shore Fire & Safety Equi A3410.2 · Equipment Purchase		399.04
2023-10-03 ACH Withdrawal -Pay F103 Payroll fee and withholding taxes		1,041.91
2023-10-13 Flower Girls Garden Maintenar 454 · Landscape Maintenance		2,000.00
2023-10-16 Bank of America - 5579 5603 · Bank of America Card Service		1,030.22

Fire Island Pines Fire District – Treasurer’s Report

2023-10-16 Verizon	Phone / Internet and Website	99.00
2023-10-16 PSEGLI 0 - west-end Siren	420 · Fuel and Electricity	15.62
2023-10-16 PSEGLI 9 - Fire House	420 · Fuel and Electricity	47.88
2023-10-16 PSEGLI 32 Lone Hill	420 · Fuel and Electricity	36.56
2023-10-16 PSEGLI 5 - 34 FIB	420 · Fuel and Electricity	222.99
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		\$ 16,823.20

Budget to actual as of 2023-10-20	Budgeted	Revision	Updated	Paid to date	Remaining	Obligated	Projected balance
REVENUE							
Brookhaven property taxes	\$ 289,589			\$ 289,589	\$ -		
Water Island Fire Protection District	\$ 42,650			42,650	-		
Insurance proceeds				94	(94)		
Interest income	\$ 1,000			10,604	(9,604)		
Other income				360	(360)		
TOTAL REVENUE	\$ 333,239			\$ 343,297	\$ (10,058)		
EXPENSES							
Personnel expenses	\$ 46,000			31,599	14,401		14,401
Equipment purchase	16,000	20,000	36,000	29,647	6,353		6,353
Office supplies	2,400			1,210	1,190		1,190
Commissioner training	250	(25)	225	225	-		-
Postage	220	34	254	254	0		0
Audit / accounting	4,000	6,318	10,318	10,318	1		1
Legal	2,000	(20)	1,980	1,821	159		159
Association dues	1,300			1,175	125		125
Payroll processing	1,300			1,268	32		32
Printing and supplies	500				500		500
Publications of notice	550			447	104	52	51
Fuel and electricity	14,000			8,330	5,670		5,670
Water	1,000			370	631		631
Hydrant rentals	7,600			3,784	3,817		3,817
Telephone	1,800			1,316	484		484
Internet/website	2,400			1,059	1,341	530	811
Other travel	500				500		500
Uniform expenses	2,400			1,316	1,084		1,084
Annual dinner	18,000	45	18,045	18,045	(0)		(0)
Training	1,500			220	1,280		1,280
Firehouse & 32LHW repairs	15,000	27,915	42,915	39,317	3,598	3,191	408
Building maintenance supplies	1,000			613	387	12	376
Landscaping maintenance	2,500	15,600	18,100	12,750	5,350	1,600	3,750
Fire equipment repairs & maint.	20,000			6,687	13,313	1,757	11,556
Fire Equipment – gasoline/diesel	5,000			3,971	1,029	217	813
Fire alarm maintenance	500	262	762	762	-		-
Insurance: umb, prop, flood, fire, auto	17,500			11,306	4,637		4,637
Insurance: life				1,558			
Social Security & Medicare	3,000			2,263	737		737
Disability & cancer policy	4,000	176	4,176	4,176	0		0
VFBL and Workers Compensation	13,000			11,769	1,231		1,231
State Unemployment	1,200			587	613		613
Hospital, Medical & Accident Ins	600			548	52		52
Medical Exam/Physicals	8,000			7,370	630		630
Snow removal					-		-
LOSAP	55,000	(2,013)	52,987	6,435	46,552		46,552
WIFPD 27.5%	11,687			11,687	-		-
Transfer to Reserve	50,000	(16,867)	33,133		33,133		33,133
Consultants (fixed assets, LOSAP, ISO)	1,500	1,575	3,075	500	2,575		2,575
	\$ 333,207	\$ 53,000		\$ 234,699	\$ 151,508	\$ 7,358	\$ 144,150
	\$ (32)						
Transferred from unspent balance		\$ 53,000					
Unspent balance to Equipment purchase		(20,000)					
Unspent balance to Bldg repair & maint		(33,000)					
		\$ -					

Expenditure motions

Meeting date: 2023-10-21

Motion	Motion date	Amount approved	Appropriation	Vendor	Done by	Received by	Final amount	Variance	Paid date	Disposition	Notes
1 Remove bamboo and rhizomes btw Firehouse and Annex	10-Dec-2022	\$ 10,000	Landscaping	Flower Girls	Boss	Boss	10,000	-	22-May-23	Done	
2 Purchase of replacement batteries (Equipment Purchase)	22-Mar-2023	325	Equipment purchase	Amazon	Forrett	Geiman	303	(22)			
3 Purchase of toner cartridges (Office supplies)	22-Mar-2023	250	Office supplies	Amazon	Forrett	Geiman	146	(104)		Done	
4 Additional AED cost (Equipment Purchase)	22-Mar-2023	750	Equipment purchase	Stryker Medical	Forrett	Rhodes-Teag	754	4	21-Mar-23	Done	
5 Landscape clean-up and maintenance (Landscaping)	22-Mar-2023	2,100	Landscaping	Flower Girls	Boss	Corradino				Ongoing	
6 Physical exams for new / probies Priola, Bonci, Kaing, Tinsley, de la Puer	22-Apr-2023	600	Medical exams	NDI Diagnostics	Forrett	Geiman	570	(30)	13-Jul-23	Done	
8 Purchase of 2016 Dodge RAM truck from BPF	22-Apr-2023	20,000	Equipment purchase	Blue Point Fire Department; J-Signs	Rhodes-Teague	Rhodes-Teag	19,548	(452)	12-May-23	Done	
9 Purchase of Streamlight flashlight; Quik-Clot gauze pads	22-Apr-2023	225	Equipment purchase	Amazon	Forrett	Geiman	202	(23)		Done	
10 Purchase of uniform for Rob Kral; shoes for Comm. Corradino	22-Apr-2023	1,000	Uniforms	All-American Awards	Coluccio						
11 Purchase of safety cans	22-Apr-2023	825	Equipment purchase	Grainger	Forrett	Geiman	732	(93)	02-May-23	Done	
12 Purchase of forcible entry irons	22-Apr-2023	750	Equipment purchase	Amazon	Forrett	Geiman	795	45	26-Apr-23	Done	
13 Purchase of mini spanner wrenches	22-Apr-2023	625	Equipment purchase	Amazon	Forrett	Geiman					13 of 15 rec'd Backordered
14 Rental of small garbage container (dumptster) for rhizome removal	22-Apr-2023	1,000	Landscaping	Spoons	Boss	Boss				Done	– haven't seen a bill
15 Repair of Firehouse fascia and soffit holes where racoons entered	22-Apr-2023	1,250	Building repair	Pines Hardware and Repair	Boss		1,250	-	13-May-23	Done	
16 Purchase of 1 small and 2 large SCBA masks	20-May-2023	1,800	Equipment purchase	South Shore Fire; thecontrolshop.com	Forrett	Geiman	1,662	(138)	20-May-23	Done	
17 Purchase of 3 oversized gear bags and shoulder straps	20-May-2023	330	Equipment purchase	R&B Fabrications	Forrett	Geiman	325	(5)	20-May-23	Done	
18 Stipend to Rich Barry for SAM.gov work	20-May-2023	500	Consultants	Richard Barry	Coluccio	Coluccio	500	-	28-Jul-23	Done	
19 Fee to The Grant Guys for grant-writing work	20-May-2023	1,950	Consultants	The Grant Guys	Coluccio						
20 Fee to analyze ten-year cost of increasing LOSAP payments from \$10 to	20-May-2023	625	Consultants	VFIS	Cook		-	(625)		Done	– fee waived
21 First-aid material and LifePak 1000 replacement battery	17-Jun-2023	700	Equipment purchase	Amazon / AED Superstore	Forrett	Rhodes-Teague					Backordered – no ETA
22 Pest control in the new and old Firehouse and the Annex	17-Jun-2023	650	Building repair	Optimum Pest Control	Corradino	Corradino	625	(25)			
22 HVAC replacement	17-Jun-2023	33,000	Building repair								
23 Garbage disposal removal in Annex	11-Jul-2023	350	Building repair	Walter Boss Inc.	Boss	Boss	615	265	21-Oct-23		
24 Two-way radios for Auxiliary	11-Jul-2023	400	Equipment purchase	Amazon	Forrett	Geiman	339	(61)			
25 Lumber purchase	16-Sep-2023	642	Building repair	Builders First Source	Forrett	Furchert	642	(0)	21-Oct-23		
26 Additional lumber purchase	16-Sep-2023	600	Building repair	Builders First Source	Forrett	Furchert	567	(33)	21-Oct-23		
27 Purchase of new tires for 5-28-11	16-Sep-2023	1,600	Equipment purchase	Tire Warehouse							
28 Medical exams for Nicosia and Marks	7-Oct-2023	1,000	Medical exams	NDI Diagnostics							
29 Transporting #1 and #4 off and back to the beach for pump- and hose-te:	7-Oct-2023	4,000	Equipment maint. & repair	Coastline Freight							
Total expenditures		\$ 87,847					39,574				

Non-expenditure motions

Meeting date: 2023-10-21

Motion	Motion date	Amount approved	Vendor	Done by	Received by	Final amount	Paid date	Status
1 Moving \$10,000 from Building Maintenance to Landscaping	7-Jan-2023	\$ 10,000.00	Board	Board	Board	\$ 10,000.00		
2 Moving \$10,000 from Building Maintenance to Landscaping	7-Jan-2023	(10,000.00)	Board	Board	Board	(10,000.00)		
3 Moving \$20,000 from Operational surplus to Equipment Purchase	22-Apr-2023	20,000.00	Board	Board	Board	20,000.00		
4 Moving \$176 from LOSAP to Disability	22-Apr-2023	176.00	Board	Board	Board	176.00		
5 Moving \$176 from LOSAP to Disability	22-Apr-2023	(176.00)	Board	Board	Board	(176.00)		
6 Moving \$262 from LOSAP to Alarm Maintenance	22-Apr-2023	262.00	Board	Board	Board	262.00		
7 Moving \$262 from LOSAP to Alarm Maintenance	22-Apr-2023	(262.00)	Board	Board	Board	(262.00)		
8 Moving \$1,575 from LOSAP to Consultants	20-May-2023	1,575.00	Board	Board	Board	1,575.00		
9 Moving \$1,575 from LOSAP to Consultants	20-May-2023	(1,575.00)	Board	Board	Board	(1,575.00)		
10 Moving \$33,000 from Operational surplus to Building Maint & Repair	17-Jun-2023	33,000.00	Board	Board	Board	33,000.00		
11 Moving \$25 from Commissioner's Training to Annual Dinner	11-Jul-2023	25.00	Board	Board	Board	25.00		
12 Moving \$25 from Commissioner's Training to Annual Dinner	11-Jul-2023	(25.00)	Board	Board	Board	(25.00)		
13 Moving \$20 from Legal to Annual Dinner	11-Jul-2023	20.00	Board	Board	Board	20.00		
14 Moving \$20 from Legal to Annual Dinner	11-Jul-2023	(20.00)	Board	Board	Board	(20.00)		
15 Moving \$34 from Transfer to Reserve to Postage	16-Sep-2023	34.00	Board	Board	Board	34.00		
16 Moving \$34 from Transfer to Reserve to Postage	16-Sep-2023	(34.00)	Board	Board	Board	(34.00)		
17 Moving \$6,318 from Transfer to Reserve to Audit	16-Sep-2023	6,318.00	Board	Board	Board	6,318.00		
18 Moving \$6,318 from Transfer to Reserve to Audit	16-Sep-2023	(6,318.00)	Board	Board	Board	(6,318.00)		
19 Moving \$4,315 from Transfer to Reserve to Building Repair	16-Sep-2023	4,315.00	Board	Board	Board	4,315.00		
20 Moving \$4,315 from Transfer to Reserve to Building Repair	16-Sep-2023	(4,315.00)	Board	Board	Board	(4,315.00)		
21 Moving \$600 from Transfer to Reserve to Building Repair	16-Sep-2023	600.00	Board	Board	Board	600.00		
22 Moving \$600 from Transfer to Reserve to Building Repair	16-Sep-2023	(600.00)	Board	Board	Board	(600.00)		
23 Moving \$3,500 from Transfer to Reserve to Landscape Maintenance	16-Sep-2023	3,500.00	Board	Board	Board	3,500.00		
24 Moving \$3,500 from Transfer to Reserve to Landscape Maintenance	16-Sep-2023	(3,500.00)	Board	Board	Board	(3,500.00)		
25 Moving \$5,600 from Transfer to Reserve to Landscape Maintenance	7-Oct-2023	5,600.00	Board	Board	Board	5,600.00		
26 Moving \$5,600 from Transfer to Reserve to Landscape Maintenance	7-Oct-2023	(5,600.00)	Board	Board	Board	(5,600.00)		

Total expenditures		\$ 53,000.00				\$ 53,000.00		
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